

To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 22 May 2012 at 2.00 pm

County Hall, Oxford, OX1 1ND

Joanna Simons

Joanna Simons
Chief Executive

May 2012

Contact Officer:

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Councillors

Membership

Keith R. Mitchell CBE	- <i>Leader of the Council</i>
David Robertson	- <i>Deputy Leader of the Council</i>
Arash Fatemian	- <i>Cabinet Member for Adult Services</i>
Louise Chapman	- <i>Cabinet Member for Children, Education & Families</i>
Jim Couchman	- <i>Cabinet Member for Finance & Property</i>
Lorraine Lindsay-Gale	- <i>Cabinet Member for Growth & Infrastructure</i>
Kieron Mallon	- <i>Cabinet Member for Police & Policy Co-ordination</i>
Mrs J. Heathcoat	- <i>Cabinet Member for Safer & Stronger Communities</i>
Melinda Tilley	- <i>Cabinet Member for Schools Improvement</i>
Rodney Rose	- <i>Cabinet Member for Transport</i>

N.B Members and portfolios subject to change at Council meeting to be held on Tuesday 15 May 2012.

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 30 May 2012 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 19 June 2012

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, i.e. where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 10)

To approve the minutes of the meeting held on 17 April 2012¹ (**CA3**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Oxfordshire Rail Strategy & Delivery Plan (Pages 11 - 46)

Cabinet Member: Transport

Forward Plan Ref: 2012/039

Contact: John Disley, Strategic Manager – Policy & Strategy Tel: (01865) 810460

Report by Deputy Director for Environment & Economy – Highways & Transport (**CA6**).

At the Cabinet meeting in January, officers were requested to seek the views of the public and stakeholders on the draft Oxfordshire Rail Strategy, and to report back to

Cabinet. Having completed the consultation and considered the 980 comments received, officers are now able to report on the outcome, and identify and propose changes which need to be made to the draft Rail Strategy.

Overall the draft strategy has been welcomed, and the Council has been congratulated for producing a comprehensive, well-researched and credible strategy. 85% of responses agreed that we had identified the right issues and aspirations, with 80% agreeing that our vision for the railway to support economic growth and provide a sustainable and accessible network is the right one.

The report draws out any key issues that need to be considered, and Annex 1 to the main report will include a fuller report on the consultation. Subject to Cabinet approval, the agreed Rail Strategy, including any changes, will be published in June 2012.

The Cabinet is RECOMMENDED to

- (a) note the outcome of the public and stakeholder consultation, as shown in the document at Annex 1 to this report; and***
- (b) subject to minor editorial changes and the changes proposed above, approve the final Oxfordshire Rail Strategy & Delivery Plan for publication.***

7. Establishment Review - May 2012 (Pages 47 - 50)

Establishment Review

Deputy Leader of the Council

Contact: Sue James, Strategic HR Officer, 01865 815465

Report by Head of Human Resources (**CA7**)

The report gives an update on activity since 31 March 2011. It gives details of the agreed establishment figure at 31 March 2012 in terms of Full Time Equivalents, together with the staffing position at 31 March 2012. These are also shown by directorate in Appendix 1. In addition, the report provides information on vacancies and the cost of posts being covered by agency staff.

The report also tracks progress on staffing numbers since 1 April 2010 as we implement our Business Strategy.

The Cabinet is RECOMMENDED to:

(a) note the report; and

(b) confirm that the Establishment Review continues to meet the Cabinet's requirements in reporting and managing staffing numbers.

8. Forward Plan and Future Business (Pages 51 - 52)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA8**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
